

Rules of internship for practical study programmes at the Faculty of International and Political Studies of the University of Lodz

1. Students are required to complete internships, which result from the study programme for bachelor's degrees, in the amount of 720 hours:
 - **National Security**
 - **International Cultural Studies**
 - **International Marketing**

As well as on a master's degree, in the amount of 360 hours:

- **International Cultural Studies**
2. Internships are carried out by the student no later than by the end of the semester, each time specified in the study programme.
 3. Students shall **carry out internships based on:**
 - the referral from the University of Lodz and the agreement concluded by the UL with the student's host institution at the request of the intern,
 - employment contract or a contract between the student and the host institution for the duration of the internship,
 - referral, if the internship is carried out at the home faculty.
 4. The documents required for the start of the internship **must be signed before the start of its implementation.**
 5. The internship supervisor shall **recognize the completion** of the student's internship by making a note in the internship report and the internship book, after the submission of a set of documents in the original (referral, agreement, internship book and report). The internship recognition is included in the USOSweb.
 6. In the case of refusal of recognition of the internship by the faculty supervisor, the student should receive a written justification of the decision, which the student may appeal to the Vice-Dean for Student Affairs.